

Friday Memo
March 17, 2017

Upcoming Events – Matthew Duffy

March 20: Agenda Setting, Superintendent's Office, 3:30 PM
March 20: Youth Commission, Helms, 6:30 PM
March 21: DLCAP Meeting, Kennedy, 6:30 PM
March 22: Board Study Session, DeJean, 6:00 PM
March 23: Middle School Open House, times vary by site
March 28: Facilities Subcommittee, FOC, 4:00 PM
March 29: Report Card Marking, Minimum Day Middle and High Schools
March 29: Board of Education Meeting, DeJean, 6:30 PM
March 30: High School Open House, times vary by site
April 3: District Holiday
April 3 – 7: Spring Recess

Next Board Meetings – Matthew Duffy

The Board Study Session for the March 22, 2017 will begin at 6:00 PM. Dinner will provided at 5:30 PM.

Moving To Gmail – Matthew Duffy

The District currently uses Google Docs to communicate and collaborate with staff. Teachers use Google Apps for Education and students are saving their work in Google Drive. Because of this, we are considering whether moving to Gmail might be more advantageous. If we move to Gmail, District email address will remain the same. A survey will be going out to all staff next week.

Save the Date – Matthew Duffy

The End of the Year All Employee Recognition Event is planned for Friday June 2, 4:00 PM at the Richmond Auditorium.

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Administrator of the Year –

1. Math Content/Alignment with CCSS

- a. SBAC aligned problems
- b. Wide-range of Depth Of Knowledge problems
- c. Content based on sound math
 - i. Horizontal equations
- d. Vocabulary

2. Program Organization

- a. Appropriate scaffolding, development of conceptual understanding

3. Assessment

- a. SBAC modeled assessments
- b. Wide-range of assessment types (formative, summative, quick-checks - progress s

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- July 10-14—Middle School Students
- Fab Lab Summer Institutes—July/August 2017
 - July 24/25, July 26/27, July 31/August 1, August 2/3, 2017

Teachers will go in-depth in one or two machines and get support in lesson planning and preparing to bring students during the 2017-2018

College & Career Dept. – Nia Rashidchi

This summer our Pathway students will have the opportunity to participate in a 6-week Summer Learning Program designed to help gain and practice valuable workplace skills needed to be College & Career Ready. Students can receive academic credit, wages, and teacher support,

A special thank you to the Central Kitchen and Warehouse staff & drivers who showed students up close and personal the different areas of the Central Kitchen and Warehouse. A special thank you to the teachers and parents who volunteered their time to accompany the 64 students to the Nutrition Center for the tour.

WCCUSD Food Services Supports Alumni Day at Lunch in the Cafeteria at Kennedy High School on Friday March 3, 2017 - Lisa LeBlanc

WCCUSD Food Services appreciated the request for a special lunch for both students and alumni to enjoy during Alumni Day at Kennedy High School on March 3, 2017. Food Services worked with Kennedy office, health center staff and volunteer students to serve over 600 students and 40 alumni. The menu for the day offered Spanish rice, refried beans, seasoned beef and chicken, roasted peppers and onions, tortillas, a variety of vegetables and fresh cut seasonal fruit. The event was a success for all involved. Special thanks to the Kennedy High school cafeteria staff and Food Services central kitchen for supporting this special event.



WCCUSD Food Services Celebrates National School Breakfast Week March 6-10, 2017 - Lisa LeBlanc

Busy weekday mornings make it a challenge for families to find time for a healthy breakfast. However, US Department of Agriculture data show that more students are starting their day with a nutritious breakfast in their school cafeterias. To encourage more families to take advantage of the healthy choices available with school breakfast, West Contra Costa USD schools recognized National School Breakfast Week during March 6-10, 2017.

WCCUSD Students were encouraged to “Take the Challenge” last week with special breakfast menus, decorations, cafeteria events, and more. Cafeteria staff were challenged to a bulletin board decorating contest, classrooms were challenged to create posters showing the importance of breakfast, and smoothie specials and new menu items were served.

“National School Breakfast Week helps us educate parents and students about all the healthy and appealing choices we offer”. WCCUSD serves over 6,000 breakfast meals daily through the federally funded School Breakfast Program. Our school nutrition professionals in West Contra Costa prepare breakfast and lunches every day that meet federal nutrition standards – limiting

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fat, calories and sodium – and encourage students to choose from the fruits, vegetables and whole grains offered with school meals.

The week was a great success with more breakfast meals served to more students. A special thank you to the Supervisors, Site support, Central Kitchen staff, Warehouse staff & drivers and the breakfast staff at all of our sites ensuring their students get the necessary nutrition to learn.



Public Records Request Log 2016 - 2017
Week Ending March 16, 2017

	Date of Receipt	Requestor	Requested Records/Information	Current Status
29	9/14/16	Matt Cagle American Civil Liberties Union	Surveillance Technology and Digital Searches beginning January 1, 2013 – Present	Gathering/Reviewing additional Docs
50	*12/14/16	Mary Selva Richmond Annex Neighborhood	Number of Students attending Public Schools in Richmond Annex	12/22/16 Acknowledgement email sent 1/19/17 Email Sent
59	1/30/17	Anton Jungherr	Approval of Bond Program Site Budget Authorization	3/14/17 Documents sent via email COMPLETED
60	1/30/17	Anton Jungherr	Long-Range Facilities Master Plan / Implementation Plan / Determination on Estimated Available Funds	3/13/17 Email sent to extend date Response due on 3/24/2017 Gathering Documents
61	2/1/17	Anton Jungherr	General Obligation Bonds / Annual Certification Form for 2014, 2015 and 2016	2/15/17 Email sent to extend date Gathering Documents
65	2/7/17	Casey Hazelhofer Law Offices of Young, Minney & Corr. LLP	All WCCUSD Elementary & Middle Schools Student Data, Enrollment, School Site Data	3/3/17 Email sent Response due on 3/31/2017
69	3/1/17	Giorgio Cosentino	Review of Services for Hercules Struggling Students	3/8/17 Documents sent via email PATRIALLY COMPLETED
70	3/1/17	Denise Morgan Calif. Charter Schools Assoc.	Charter Schools PROP 39 Facilities Requests to WCCUSD for 2017-2018 School Year / ADDED 2016-2017 School Year	3/15/17 Documents sent via email COMPLETED
71	3/9/17	Aaron Rabinowitz Baker & Hostetler LLP	Helms Middle School Restrooms / All Fire Report Records January 1, 2007 – Present	3/13/17 Acknowledgement email sent
72	3/13/17	Andrew Baker Beeson, Tayer & Bodine	WCCUSD & Public Employees Local 1 MOUs July 1, 1985 – June 30, 2008	3/13/17 Acknowledgement email sent